

**Department of Training and Capacity
Building in Education**

**Advisory Committee Meeting
21st February 2019 at 1430 hrs.**

AGENDA



**National Institute of Educational Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi – 110 016**

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I. Role of the Department

Training and capacity building is conceived as one of the most important activities of a growing organization. Training has the potential of bringing about change in the attitude and enables in enhancing performance of the personnel serving any organization. Training and capacity building therefore, needs to be looked as a fruitful exercise for the development of any organization. There is a need for creating institutional and departmental scope for proper and adequate programmes of capacity building not only for developing individual skills/capacities but also for nurturing the talents of the personnel for effectively serving the organization and ultimately for its development.

In the light of the importance and potential which the activities of training and capacity building carry, NUEPA has embarked upon creating a specialized *Department of Training and Capacity Building in Education* on 17th May, 2012. Creation of this department added fillip to the activities of NUEPA more particularly in the light of importance it places on training and capacity building programmes for the benefit of the educational planers and administrators of the country as well as the countries which are entering into the path of development.

Some of the main activities of the Department are as follows:

- (a) Conducting two major diploma programmes annually: Post Graduate Diploma Programme in Educational Planning and Administration (PGDEPA) and International Diploma in Educational Planning and Administration (IDEPA).
- (b) Designing and conducting training (pre-induction) for *the newly recruited Education Officers* (Provincial Officers) of the various state governments
- (c) Continuous support and capacity building of the *Faculty members of SIEMATs* of India and also providing inputs in establishing SIEMATs in other states.
- (d) Organizing all request programmes and outreach programmes from Central and State Governments as well as International request/sponsored programmes.
- (e) Organizing short term training programmes in areas of national importance like education for minority and tribal communities.
- (f) Carrying out Research in training and capacity building strategies in education.

Vision of the Department

- Creating linkages at the state and international levels for improving the capacities of their administrators.
- Empowering State Institutions by creating more stable and dedicated institutional arrangement for creating a critical mass of trained teams in the Departments of Education.

- Reaching out to the Grassroots: Through State Conferences for efficient implementation of the national programmes for the DEOs/BEOs all over the nation in a phased manner, to articulate the important programmes and policies of educational reforms which are in progress in the country.
- To organize training programs on request at national and international level to the need based thematic and cadre based courses particularly for trainees at the induction and promotion level.
- To conduct research in training and capacity building strategies in education at national and international level with a focus on educational training need studies of different cadres of functionaries, field officers and administrators from school and higher education level.

II. The Perspective of the Department

Importance of Training and Capacity Building of Educational Personnel

The Department organizes two unique flagship Programmes in Educational Planning and Administration one at the National and other at the International level extending its outreach to the educational personnel within and outside the country. The work has been initiated with a view to develop strategies wherein the educational personnel can be trained and retrained in order to equip them with the latest skills and competencies which can enable them to handle the educational programmes and policies efficiently.

Although, the generic training programmes are being organized, in addition to the assigned role of organising the two major duration Educational Planning Diploma Programmes, the Department is now focusing on identifying and developing a National level Training Policy in Educational Management.

Addressing to the needs of the sister countries and a greater demand for short duration programmes for (Asia Pacific, Africa, Latin America and Europe), the Department is planning to organize short term Educational Planning and Management courses for skill and competency building of the educational personnel serving the Ministries and Education Departments of the respective countries.

In addition, the Department is also envisaging at providing all the necessary support to the training institutions at the sub-national level (SIEMATs/SCERTs) in order to make them proactive lest they can transact the training activities in their respective states.

Work Plan

As mentioned earlier the Department has been created in order to address the most important area of building Human Resources which are effective and efficient through a variety of need specific capacity building programmes. In order to fulfill this agenda the Department is currently engulfed in developing knowledge base for creation of an educational training policy for the benefit of the educational administrators serving at the sub-national levels. Realizing the lack of structured national and sub-national level training institutions to address to the needs of building the requisite skills and competencies among the educational personnel, it is very often felt that most of the policies and educational programmes are not receiving the desired outputs leading to either failure or very negligible quantum of success. This has resulted in the loss of scarce monetary resources without attaining the desired results out of the very well planned education programmes in the country. There is a need to work out sustainability.

Departmental Activities Planned for 2018-2030

Activities	Period	Stakeholders	Sustainable Outcome	Additional Requirement
1. Establishing networks with training institutions within the country 2. Conducting	2018-2022 (five years)	SIEMATs/SCERT Departments dealing with administrators training	To ensure their capacities are fully built and sustained	<i>Academic Staff</i> 1 - Professor 2- Associate Professors 1-Assistant

<p>programmes and empowering the faculty to work dynamically</p> <p>3. Conducting specialized programmes and use of new technology etc</p> <p>4. Conducting regular programmes and researches of the Department</p> <p>5. Establishing linkages with international training institutions for making more effective and need based programmes</p>		<p>Envisaging a Masters Programme in Educational Planning and Administration</p>	<p>A News Letter on Training and Capacity Building Bi-Annual will be brought out for wider dissemination and linkages</p>	<p>Professor</p> <p><i>Support Staff</i></p> <p>2- UDCs</p> <p>2- Data Entry Operators</p> <p>1 – Programme Attendant</p> <p><i>Facilities</i></p> <p>2 – Multi function Printer</p> <p>2 – Latest Computers</p> <p>A room for the entire staff to sit and work</p>
<p>1. Conducting Programmes which are of high priority in order to make the training institutions independent and dynamic</p> <p>2. Conducting the departmental regular programmes with revised courses and methods</p> <p>3. Taking up new dimensions in capacity building programmes</p> <p>4. Sustaining the network and linkages with training institutions and engaging in nationwide capacity building programmes and reaching the educational administrators</p> <p>5. Creating more forums for dissemination of training knowledge</p>	<p>2023-2030 (seven years)</p>	<p>SIEMATS/SCERT Departments dealing with administrators training</p>	<p>To ensure stability and sustainability</p>	

Capacity Building Training Programmes

As mentioned earlier the Department organizes two unique flagship Programmes in Educational Planning and Administration one at the National and other at the International level extending its outreach to the educational personnel within and outside the country. In addition to the two long duration Diploma Programmes a short duration international programme is also organized on regular basis.

During the next two years the Department intends to develop a **Masters programme** in Educational Planning and Administration by further redesigning the course work of the PGDEPA.

Researches in Training and Capacity Building

The Department has been conducting research studies as well encouraging the educational administrators to commission short duration studies in order to understand the gaps in delivery of a programme. These studies will give us the inputs about success and failure of various training programmes. The networking which is being planned across the country with the training institutions will enable us to exchange the findings of the study in order to serve better and bring about sustained quality of the capacity building programmes which can be imparted to the educational administrators. The objective of having adequately trained educational administrators will improve the functioning of the schooling and the goal of good and quality education can be achieved.

Building Capacities of Training Institutions

The Department is envisaging the role of mentors for building capacities of the Training Institutions within India as well as other countries and sustain them by facilitating them with continuous dialogue and involvement so that they become the empowered training institutions in order to organize training and capacity building programmes for the educational administrators on a continuous basis and sustaining them for effective implementation of the National Policies and programmes. Regular meetings and workshops as well as brain storming sessions will be undertaken to develop effective capacity building programmes across the county and a mechanism to sustain them.

Dissemination- Networking

The Department intends to create platform to have regular discourses and information dissemination through sharing of the activities, achievements and innovations of the educational administrators in the areas of training and capacity building of educational administrators. A Bi-Annual Newsletter entitled “Training and Capacity Building of Educational Administrators” will be launched by the department. This will disseminate all the major activities and researches carried out by the training institutions functioning in the country – particularly the State Institute of Educational Management and Training (SIEMAT).

This Newsletter will be circulated in all the SIEMATs on regular basis and the information covering training activities for educational administrators and short study findings will be vice-versa disseminated.

III. Outreach Programmes to be organized by the Department for States and Union Territories

1. State Level Conference on Educational Planning and Administration for DEO/ BEO/ DIOS

In view of NUEPA's interface with the States and Union Territories, it is Department's constant endeavor to strengthen the education system through constant dialogue and capacity building programmes for the state level functionaries such as educational planners, policy makers and administrators. In order to reach the local functionaries like District Education Officers and Block Education Officers on sustained basis and to maintain a close linkage with the field, the Department has developed the plan to organize a state level conference for District Education Officers and Block Education Officers. The DEOs/BEOs functioning in various States/Uts in phased manner will be covered in collaboration with all the Departments in the University.

2. Reaching SIEMATs/SCERTs and other institutions dealing with capacity building programmes

The Department trains the faculty members of the SIEMATs/SCERTs whenever the state governments make requests to NIEPA. The department will focus on programmes which can have sustained impact and enables these state level institutions to work more constructively. The department is also planning to develop a network of these institutions so that they can be reached more often and the capacity of the educational administrators developed on a continuous basis.

3. Training the newly recruited Education Officers in the States/UTs

The Department in the past has trained the newly recruited education officers of Assam and the state of Uttarakhand made a request to train their newly recruited education officers in phases. An induction level programme is envisaged by the department to cater to the newly recruited education officers of various state governments (from Education Services/State Service Commission recruited Education Officers etc). This kind of programme will enable the education officers to understand the basic nuances of educational planning and management as well as the policies and programmes which are to be followed by them as education officers in the states.

4. Creation of a Network of the State Level Training Institutions of India

In order to have continuous dialogue with the state level training institutions particularly the State Institutes of Educational Management and Training (SIEMAT) which are established in the country and to encourage exchange of information about the current activities which are being taken up at the National level and to be transacted by these institutions both in terms of policy as well as training matters the department would like to bring out a **Biennial News Letter** and provide the handholding which is requires to these institutions for their development.

III. PROGRAMMES CONDUCTED IN 2018-19

S. No.	Programme	Duration and Participants	Funding	Programme Team
Diploma Programmes				
1.	34 th <i>International Diploma Programme in Educational Planning and Administration (IDEPA)</i> (1 February- 30 April, 2019)	Six Months Participants: 27 Countries: 12	ITEC, SCAAP and Colombo Plan under Ministry of External Affairs	Prof. Najma Akhtar Prof. B.K.Panda Dr. Mona Sedwal
2.	35 th <i>International Diploma Programme in Educational Planning and Administration (IDEPA)</i> (1 February- 30 April, 2018)	Six Months Participants: 31 Countries: 23	ITEC, SCAAP and Colombo Plan under Ministry of External Affairs	Prof. B.K.Panda Dr. Mona Sedwal
3.	5 th <i>Post-Graduate Diploma in Educational Planning and Administration (PGDEPA) – Sixth Phase</i> for twelve months - Phase I (1-31 August 2018)	One Month Participants: 30 States: 14	NIEPA (At the place of Posting)	Prof. Najma Akhtar Prof. B.K.Panda Dr Savita Kaushal
4.	5 th <i>Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase II</i> (1 September – 30 November 2018)	Three months Participants: 30 States: 14	NIEPA	Prof. Najma Akhtar Prof. B.K.Panda Dr Savita Kaushal
Short Term Training Programmes: International				
5.	3 rd <i>International Programme for Educational Administrators-</i> (July, 16th - August, 10th 2018)	One Month Participants: 19 Countries: 12	Fully funded by ITEC/MEA,GOI	Prof. Najma Akhtar Prof. B.K.Panda Dr Savita Kaushal Dr. Mona Sedwal
6.	<i>International Programme in Educational Management for Myanmar Educational Administrators</i> (April 1 st to 30 th , 2018)	One Month Participants: 22	Fully funded by ITEC/MEA,GOI	Prof. Najma Akhtar Prof. B.K.Panda Dr. Veera Gupta
Training Programmes with Special Focus				
7.	<i>Annual Orientation Programme on Institutional Planning for Heads of Muslim Minority Managed Senior Secondary Schools,</i> (27-31 August 2018)	Participants: 27 States: 9	NIEPA	Najma Akhtar Mona Sedwal
8.	<i>Annual Orientation Programme on Institutional Planning for Heads of Muslim Minority Managed Senior Secondary Schools,</i> (January, 15-19 2018)	One Week	NIEPA	Najma Akhtar Savita Kaushal
9.	<i>Training Workshop on School Development Planning for School Principals Serving Ekalavya Model Residential Schools and English Medium Residential Schools in Maharashtra held from</i> (23-27, January, 2019)	One Week	Andhra Pradesh	Prof. B. K. Panda

10.	<i>Training Workshop on School Development Planning for School Principals Serving Ekalavya Model Residential Schools and English Medium Residential Schools (field based to be held)</i>	One Week	NIEPA	Prof. B. K. Panda
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IV.OVERVIEW OF THE PROGRAMMES CONDUCTED IN 2018-19

A. DIPLOMA PROGRAMMES

1. 34th International Diploma in Educational Planning and Administration (IDEPA) (February 1 to April 30, 2018)

IDEPA endeavors to promote the spirit of Regional Corporation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies to educational planning and administration. Its objectives are to:

- Understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education.
- Encompass the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries.
- Develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.

Programme was attended by 27 participants from 12 countries.

2. Fifth Post Graduate Diploma in Educational Planning and Administration (PGDEPA), 1-30 September, 2018 (Phase I)

During this phase self- learning material was sent to the participants with guidelines to study the material.

30 participants from 14 states attended this programme.

3. Fifth Post Graduate Diploma in Educational Planning and Administration (PGDEPA), 1 September, 2018- 30 November, 2018 (Phase II)

This Phase was conducted at NIEPA. The first week of this phase was devoted for the workshop to assess the participants on the self-learning material (Phase I). The main task during this phase was to impart knowledge of basic techniques and methods of educational planning and administration theories and practices.

33 participants from 14 States attended this programme.

4. 35th International Diploma in Educational planning and Administration (IDEPA) 1 February-30 April, 2019

As mentioned in the earlier section IDEPA endeavors to promote the spirit of Regional Corporation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies to educational planning and administration.

Programme is attended by 31 participants from 23 countries.

B. SHORT TERM TRAINING PROGRAMMES: INTERNATIONAL

5. *International Programme in Capacity Building for Educational Administrators, 20 July-14 August, 2018*

This short-term programme has been conceptualised keeping in view work load of most of the educational functionaries and their constraints to participate in a long term programme of a longer duration. The programme enabled the educational officials to keep abreast recent developments in the field of educational planning and management taking place in the world of education as well as share information and experiences with other participating countries and explore possibilities for adapting innovations and changes which have been implemented and are successful.

Programme Objectives

- The Programme has designed the course structures in order to keep pace with the changing scenario of the district level administrators. The Programme in general strives to sensitise the participants in subject areas relating to policy, planning and management; and
- The programme encompasses the principles, concepts and techniques of educational planning, administration, management and leadership for fulfilling the national goals and meeting local requirements. In this regard, it tries to develop skills of managing data at macro and micro levels of educational planning, on the one hand, and effective managerial leadership skills in educational management and planning capacity building programmes for its personnel on the other.

Programme was attended by 19 participants from 12 countries.

6. *International Programme in Educational Management for Myanmar Educational Administrators, April 1st to 30th, 2018*

This training programme promoted a spirit of international cooperation and understanding, especially among the participating officials, through the exchange of innovations and experiences gained in the field of Educational Planning and Management in different geographical settings, in a comparative perspective. The Programme helped the participants to understand the structures and processes of educational planning – micro and macro – on the one hand, and educational supervision, administration, management and leadership on the other. Exchange of ideas in group work presentations, on a variety of subject matters and issues important to the field of human resource development serves as the strength of the Programme.

Programme Objectives

- To accomplish the Mission stated above, a number of Programme objectives have been proposed. These objectives broadly aim at sharing experiences in the field related to educational planning and administration among the participants with a view to:
- To keep pace with the changing scenario of the higher education in world. The Programme in general strives to sensitise the participants in subject areas relating to policy, planning and management.

- To understand the principles, concepts and techniques of educational planning, administration, management and leadership for fulfilling the national goals and meeting local requirements. The course aims to develop skills of managing data at macro and micro levels of educational planning, on the one hand, and effective managerial leadership skills in educational management.

Programme was attended by 22 participants

C. TRAINING PROGRAMMES WITH SPECIAL FOCUS

7. *Training Workshop on School Development Planning for School Principals Serving Ekalavya Model Residential Schools and English Medium Residential Schools in Maharashtra held from 23-27, January, 2019*

The programme focused on training the Principals of the EMRIs and English Medium School for Tribal Students in developing institutional planning for continuous development of the schools. The concepts of institutional plan, optimal utilization of resources and achieving the goals of education through institutional plans were transacted. The participants developed the individual institutional plans both of short and long terms covering the areas of academic and administrative areas of the schools. The programme was attended by forty Principals from the selected schools.

8. Annual Orientation Programme for Minority Managed Institutions of Higher Learning (2-6 July, 2018) (Hyderabad)

This program addressed the needs of the Heads of Higher Education Institutions in building their capacities in effectively managing these institutions so that the education of the Muslims can be improved in quality and quantity at the tertiary level. Issues of good governance, better management, Leadership and latest trends in Administration are covered. This is reinforced by field exposure of good performing Minority Institutions and by regular peer learning opportunity.

Objectives of the Programme

- Changing scenario of higher education and
- Latest issues related to Muslim Minorities in Higher education.
- Techniques of planning and management for the Institutional development, and
- Introduction to funding Agencies /Scholarships for Minority Institutions
- Opportunity of Experience sharing and Policy Analysis

Programme was attended by 22 participants

9. Annual Orientation Programme on Institutional Planning for Heads of Muslim Minority Managed Senior Secondary Schools (August 2018) (NUEPA)

The Minority Managed School Heads (belonging to the biggest and educationally backward Minority –The Muslims) are often deprived of any Capacity building opportunities – inspite of the fact that these Minority Managed Institutions **provide Access**

and quality to both –Minorities and Majority students. This Program was started by NUEPA immediately after Sachar Committee Report was accepted by the Nation.

Objectives of the Programme

- To sensitize the Participants about the special status , duties and responsibilities related to Minority Managed schools Administration
- To sensitize the participants to issues in planning and administration of education with special focus on the minority institutions and various funding avenues ;
- To acquaint the Participants to all incentives offered by the Government or Private organizations for improving Muslim Minority schools/student status
- To acquaint the participants with emerging issues of modern developments in education;
- To expose the participants to techniques of institutional planning, management and evaluation
- To develop Leadership skills in Institutional Planning & Management;
- To provide relevant field exposure for best Practices in Minority schools

The programme was attended by 27 Degree College Principals/Managers/Senior Faculty of Minority managed Senior Secondary Schools and officials of state Minority Educational Cells/Boards.

10. Training Workshop on School Development Planning for School Principals Serving Ekalavya Model Residential Schools and English Medium Residential Schools (field based to be held)

The programme will focus on training the Principals of the EMRIs and English Medium School for Tribal Students in developing institutional planning for continuous development of the schools. The concepts of institutional plan, optimal utilization of resources and achieving the goals of education through institutional plans will be transacted.

V. PROPOSED PROGRAMMES IN 2019-20

S. No.	Title of the Programme	Dates	Programme Team
1.	35 th International Diploma in Educational Planning and Administration (IDEPA)	31 March- 30 April, 2019 (Complete Duration: February 1 to July 30, 2019)	Prof. B. K. Panda Dr. Mona Sedwal
2.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase III	1 December, 2018- February 28, 2019 (At the place of Posting)	Prof. B.K.Panda Dr. Savita Kaushal
3.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- IV	April 8- 12, 2019	Prof. B.K.Panda Dr Savita Kaushal
4.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- V	22 April- 21 June, 2019 (At the place of Posting)	Prof. B.K.Panda Dr Savita Kaushal
5.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase VI	June 24-28, 2019	Prof. B.K.Panda Dr Savita Kaushal
6.	International Programme for Educational Administrators (IV IPEA)	July 20 to August 14, 2019	Prof. B.K.Panda Dr. Savita Kaushal Dr. Mona Sedwal
7.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase I	1-31 August, 2019 (At the place of Posting)	Prof. B.K.Panda Dr Savita Kaushal
8.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase II	September 1 to November 30, 2019	Prof. B.K.Panda Dr Savita Kaushal
9.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase III	1 December, 2019- 31 March 2020 (At the place of Posting)	Prof. B.K.Panda Dr Savita Kaushal
10.	36 th International Diploma in Educational Planning and Administration (IDEPA)	February 1 to April 30, 2020	Prof. B.K.Panda Dr. Mona Sedwal
11.	Two Training Workshop on School Development Planning for School Principals Serving Ekalavya Model Residential Schools and English Medium Residential Schools	October and November, 2019 Field Based	Prof. B. K. Panda
12.	Two State Level Conference on Educational Planning and Administration For DEO/ BEO/ DIOS (Goa and Madhya Pradesh)	As per the State Government Provision Field Based	Prof. B. K.Panda Dr. Savita Kaushal Dr. Mona Sedwal

VIII. OVERVIEW OF THE PROPOSED PROGRAMMES IN 2019-20

A. DIPLOMA PROGRAMS

1. *35th International Diploma in Educational Planning and Administration (IDEPA), 1 February-30 April, 2019*

NIEPA offers a widely acclaimed International Diploma in Educational Planning and Administration (IDEPA) for the senior educational policy makers, planners and administrators annually to the international participants. IDEPA was started in the year 1985 as a sequel to the recommendations of the sub-regional meeting for Asian countries organized by the Indian National Commission for Cooperation with UNESCO in 1983. Over the years, participation in terms of number of countries and participants has increased considerably. Until now, a total of 760 trainees from 90 countries of Africa, Eastern Europe, Central Asia, West Asia, South and South-East Asia, Latin America and Pacific regions have participated in the Programme.

IDEPA endeavours to promote the spirit of regional cooperation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies in educational planning and administration. (Annexure I)

Objectives

- To understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education.
- To encompass the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries.
- To develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.

The IDEPA Programme is for duration of six months and is conducted in two phases.

First Phase (1 February-30 April 2019 at NIEPA)

The first Phase of the programme involves three months intensive curricular work at NIEPA, New Delhi. This Phase is residential and participants are required to stay in the campus throughout this phase.

Second Phase (1 May-31 July 2019 in Home Country)

The second phase entail a Field Research Project Work in the participant's home country, through his/her own efforts (guidance for which will be provided during the first phase and will continue during this phase also.)

The IDEPA has already begun from 1 February, 2019 with 31 participants from 23 countries.

2. 5th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase III, December 1, 2018 to February 28, 2019 (At the place of Posting)

The participants in the PGDEPA are expected to prepare a project report during this phase. The topic for the project is identified by the participants based on its utility for their future professional development on the job. During this phase, a faculty member is assigned to each participant for guiding the project work which is assigned to the participant during Phase 2 of the programme.

3. 5th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- IV, 8-12 April, 2019

The fourth phase of the programme will be focusing on two aspects: assessment of the project work done by the participants and their preparation for the advanced courses. The participants will be doing project work presentation in a Seminar- cum- Workshop Mode during the first week. The assessment will be done by internal as well as external experts. In the following week the participants will be oriented for the next phase of the programme. (Annexure II)

4. 5th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- V, 22 April- 21 June, 2019 (At the place of Posting)

During this phase the advanced courses will be offered through distance mode.

5. 5th Post Graduate Diploma in Educational Planning and Administration (PGDEPA): Workshop of PGDEPA For Completion of Programme (Phase VI), June 24-28, 2019

This will be one week face-to-face workshop wherein the participants will present their work in a ‘Seminar’ organized in workshop mode. On successful completion of the programme, the participants will be awarded PGDEPA.

6. International Programme in Capacity Building for Educational Administrators, 20 July-14 August, 2019

This short-term programme has been conceptualised keeping in view work load of most of the educational functionaries and their constraints to participate in a long term programme of a longer duration. It has also been a long pending request from many of the countries across the world as well as educational administrators to provide a short-term programme in educational planning and administration for the benefit of their educational functionaries in order to build their capacities. In order to facilitate the governments of the countries in deputing their educational officials for a short duration programme without affecting the functioning of their offices while fulfilling their demands of capacity building this three week short-duration programme in educational planning and administration has been designed. (Annexure III)

The programme will enable the educational officials to keep abreast recent developments in the field of educational planning and management taking place in the world of education as well as share information and experiences with other participating countries and explore

possibilities for adapting innovations and changes which have been implemented and are successful.

Programme Objectives

- The Programme has designed the course structures in order to keep pace with the changing scenario of the district level administrators. The Programme in general strives to sensitise the participants in subject areas relating to policy, planning and management; and
- The programme encompasses the principles, concepts and techniques of educational planning, administration, management and leadership for fulfilling the national goals and meeting local requirements. In this regard, it tries to develop skills of managing data at macro and micro levels of educational planning, on the one hand, and effective managerial leadership skills in educational management and planning capacity building programmes for its personnel on the other.

7. 6th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase I, 1-31 August, 2019 (At the place of Posting)

The PGDEPA is for serving district level educational administrators, block level administrators and faculty members of SCERTs/SIEs dealing with planning and management aspects of education. The programme is also useful for the officers associated with the *Sarva Shiksha Abhiyan (SSA)* and *Rashtriya Madhyamik Shiksha Abhiyan (RMSA)*. In addition, it is open to faculty members of Education Departments in Universities and Social Science Research Institutions. (Annexure IV)

Objectives

- To upgrade and enhance the knowledge of the participants on educational policies and programmes in India;
- To deepen the understanding on educational planning process and administration;
- To develop skills and abilities to formulate plans, design programme and manage implementation of programmes;
- To train the participants to elaborate on educational programmes, prepare monitoring plans and evaluation reports of the educational programmes.

8. 6th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase II, September 1 to November 30, 2019

This Phase will be conducted at NIEPA. The first week of this phase will be devoted for the workshop to assess the participants on the self-learning material (Phase I). The main task during this phase will be to impart knowledge of basic techniques and methods of educational planning and administration theories and practices.

9. 6th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase III, December 1, 2019 to March 31, 2020 (At the place of Posting)

The participants in the PGDEPA are expected to prepare a project report during this phase. The topic for the project is identified by the participants based on its utility for their future professional development on the job. During this phase, a faculty member is assigned to each participant for guiding the project work which is assigned to the participant during Phase 2 of the programme.

**10. 36th International Diploma in Educational Planning and Administration (IDEPA),
February 1 to April 30, 2020**

NIEPA offers a widely acclaimed International Diploma in Educational Planning and Administration (IDEPA) for the senior educational policy makers, planners and administrators annually to the international participants. IDEPA was started in the year 1985 as a sequel to the recommendations of the sub-regional meeting for Asian countries organized by the Indian National Commission for Cooperation with UNESCO in 1983. Over the years, participation in terms of number of countries and participants has increased considerably. Until now, a total of 760 trainees from 90 countries of Africa, Eastern Europe, Central Asia, West Asia, South and South-East Asia, Latin America and Pacific regions have participated in the Programme.

B. TRAINING PROGRAMMES WITH SPECIAL FOCUS

11-12. Two Programmes – Training Programme on Capacity Building of School Heads serving Ashram Schools functioning in the Scheduled Tribe Areas – FIELD-BASED (October/November 2019)

Government of India is committed and deeply concerned for the development of the Scheduled Tribes of the country. Although the Scheduled Tribe population constitutes only 8.2 percent of the total population of country with a literacy rate of only 47.10% which is very much below the literacy rate of non-ST population of the country and remains a major concern for the policy makers, planners and academicians. NIEPA is also committed for the development of the education of the Scheduled Tribes and has made interventions in form of organizing training programmes for the officials as well as the principals of the ashram schools managed by the Tribal Development Departments of various states. This fund for the programme will be utilized from the annual budget component (2019-20) earmarked for SC/STs of NIEPA.

This programme will focus on the issues related to improving the functioning of the schools with the able leadership of the school heads. Therefore, the onus of managing as well as leading and providing proper direction to the Ashram School lies with the School Heads. This programme will provide direction to the school heads in planning and managing as well providing support to the school staff so that the capabilities of these staff are fully utilized for the development of the school.

The objectives of the programme are:

- To introspect the role being performed by the school heads and identify the crucial roles needs to be performed in the school to make it effective;
- To identify the problems prevalent in the schools and develop suitable need specific action plans for the schools; and
- To articulate various programmes and policies and best practices in order to provide directions for the development of the Ashram Schools and more particularly the education of the Scheduled Tribe children studying in the schools.

Expected Participants: 40 Heads of Ashram Schools.

C. CAPACITY BUILDING INITIATIVES AND OUTREACHING THE STATES

13-14. State Level Conference on Educational Planning and Administration for DEO/ BEO/ DIOS (Goa and Madhya Pradesh)

In view of NUEPA's interface with the States and Union Territories, it is Department's constant endeavor to strengthen the education system through constant dialogue and capacity building programmes for the state level functionaries such as educational planners, policy makers and administrators. In order to reach the local functionaries like District Education Officers and Block Education Officers on sustained basis and to maintain a close linkage with the field, the Department has developed the plan to organize a state level conference for District Education Officers and Block Education Officers. The DEOs/BEOs functioning in various States/UTs in phased manner will be covered in collaboration with all the Departments in the University.

The main objectives of the Conference include:

- To revisit the role of the Educational Administrators at the District/Block Level.
- To familiarise the administrators at the grass roots to understand their role as that of providing leadership on matters critical to educational policy, planning and administration by playing a vital role as leader at the grassroots level; and
- To articulate the recent trends in educational development with a focus on the recent interventions of educational policy, planning and administration with special reference to Right to Education Act, Universalisation of Secondary Education and *Sarva Shiksha Abhiyaan* which are being implemented nationwide.
- To assess the training needs of BEOs and DEOs for cadre or theme based capacity building programmes.
- To provide a platform for sharing the experiences of the professionals working at the grassroot and at the district/State level.

The conferences will be held in consultation with the state governments, wherein all the DEOs/BEOs along with state level educational administrators would be invited to participate.

VII. RESEARCH PROJECTS

Research Title	Faculty	Description	Status
On Going Projects			
A Study of Private Franchises Providing Pre-School Education in Delhi	Dr. Savita Kaushal	- Tools prepared and pilot tested. - Data collection completed	Draft Report is under preparation
A critical Assessment of State Level Capacity Building Institutions in Education	Dr. Veera Gupta Dr. Savita Kaushal	The Study is relating to SCERTs and their programmes	Draft Report is under preparation
A Comparative Study of Social Dynamics and School Management in Educationally Backward Block and Non-Educationally Backward Block of Rajasthan	Dr. Mona Sedwal	A study is being proposed in the state of Rajasthan.	To be Initiated
An Intensive Study to Critically Examine the Present vis-a-vis Futuristic Role and Functions of Educational Administrators in Order to Identify Training Needs	Prof. B.K.Panda Dr. Mona Sedwal	Study is in progress	- Review is going on - Data collection in progress - Discussions with officials is in progress

BUDGET FOR PROGRAMMES: 2019-20

1. Thirty Fifth International Diploma in Educational Planning and Administration (IDEPA)

The first phase of the International Diploma Programme will be concluding in April 30, 2019 and the second phase of project work will commence from May 1 to July 30, 2019.

2. Post Graduate Diploma in Educational Planning and Administration (PGDEPA)

Budget for Phase Fourth & Fifth (a) – Post Graduate Diploma in Educational Planning and Administration (5th PGDEPA) (22nd April, 2019- 3rd May, 2019)

TA for 30 participants (Local/outstation) (10,000X30)	Rs. 3,00,000/-
Boarding and lodging for 30 participants x 15 days @ 750X15X30	Rs. 3,37,500/-
Honorarium to Resource Persons (as per NIEPA rules)	Rs. 30,000/-
Local conveyance to Resource Persons (as per NIEPA rules)	Rs. 10,000/-
Special Lunch and high tea etc	Rs. 30,000/-
Stationery, Photocopy & Misc. Expenditure:	Rs. 20,000/-
Contingency	Rs. 50,000/-
Total	Rs. 7,77,500/-

3. Budget for Sixth Phase –5th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) (1st- 5th July, 2019)

TA for 30 participants (Local/outstation) (10,000X30)	Rs. 3,00,000/-
Boarding and lodging for 30 participants for 5 days & tea @ 750X5X30	Rs. 1,12,500/-
Special Lunch and high tea etc	Rs. 30,000/-
Stationery, Photocopy & Misc. Expenditure:	Rs. 20,000/-
Contingency	Rs. 50,000/-
Total	Rs. 5,12,500/-

4. Fourth International Programme for Educational Administrators (July 15 to August 11, 2019) (fully funded by ITEC/MEA, GOI)

This short-term programme has been conceptualised keeping in view work load of most of the educational functionaries and their constraints to participate in a long term programme of a longer duration. It has also been a long pending request from many of the countries

across the world as well as well as educational administrators to provide a short-term programme in educational planning and administration for the benefit of their educational functionaries in order to build their capacities. In order to facilitate the governments of the countries in deputing their educational officials for a short duration programme without affecting the functioning of their offices while fulfilling their demands of capacity building this three week short-duration programme in educational planning and administration has been designed.

This international programme will enable the education officers to keep abreast recent developments in the field of educational planning and management taking place in the world of education as well as share information and experiences with other participating countries and explore possibilities for adapting innovations and changes which have been implemented and are successful. We hope to provide an intellectually stimulating and rewarding experience during the three weeks stay in India.

Programme Objectives

- The International Programme has designed the course structures in order to keep pace with the changing scenario of the middle level administrators functioning in various countries. The Programme in general strives to sensitise the participants in subject areas relating to policy, planning and management followed in their respective countries; and
- The International Programme encompasses the principles, concepts and techniques of educational planning, administration, management and leadership for fulfilling the goals of the country and meeting local requirements. In this regard, it tries to develop skills of managing data at macro and micro levels of educational planning, on the one hand, and effective managerial leadership skills in educational management and planning capacity building programmes programmes for its personnel on the other.

Budget Estimates:

Indian Government provides financial assistance under various schemes like Indian Technical and Economic Cooperation (ITEC), Special Commonwealth Assistance for Africa Programme (SCAAP) and Colombo Plan which are with the Ministry of External Affairs, Government of India.

NIEPA does not provide fellowship or any financial assistance to the participants of the programme.

Participants/ Target Groups

Educational personnel from various countries engaged in the planning and administration of elementary, secondary education at the national, provincial, district or institutional level from various countries outside India.

Programme Team:

Professor B K Panda, HOD and Programme Director
Dr. Savita Kaushal, Assistant Professor
Dr. Mona Sedwal, Assistant Professor, Coordinator

Budget Estimates for Programme Support for Course Work at NIEPA (IDEPA &IPEA):

Project Junior Consultant for 12 Months @ 30,000/- p. m.	Rs. 3,60,000/-
Project Data Entry Operator for 12 months @ 17,000/- p.m.	Rs. 2, 04,000/-
Contingency	Rs. 2,00,000/-
TOTAL	Rs. 7,64,000/-

5. 6th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)
(1st August, 2019 to 17th July, 2020)

The PGDEPA has 6 phases of course work, they are as follows:

- First Phase : August 1-31, 2019 : Preparatory Phase at place of work
- Second Phase: September 1,2019 to November 30, 2019 : Course Work at NIEPA
- Third Phase: Project Work : December 1, 2019 to March 31, 2020: At place of work
- Fourth Phase: Workshop on Presentation of Project Work : 27 April, 2020 – 1 May, 2020 at NIEPA
- Fifth Phase (a): Advanced Course Work: 4-8 May, 2020 - at NIEPA
- Fifth Phase (b): Advanced Course Work: 11 May, 2020 – 10 July, 2020- At place of Work
- Sixth Phase: Assessment, presentation and award: 13-17 July, 2020

Since 1982-83, NIEPA has been conducting a specially designed Training Programme leading to Diploma in Educational Planning and Administration (DEPA). It was initially designed as a pre-induction course for District Education Officers of various States and Union Territories of India. Keeping in view of the larger interests and in order to enhance the knowledge through more rigorous capacity building activities, the programme has been redesigned to Post Graduate Diploma Programme in Educational Planning and Administration (PGDEPA). The PGDEPA is envisaged as a one year programme to a Post Graduate Diploma with a variety of activities planned in six academic phases of curricular transaction.

The programme has undergone changes and has been suitably modified so as to be useful for serving district level educational administrators, block level administrators and faculty members of SCERTs/SIEs dealing with planning and management aspects of education. The programme is also useful for the officers associated with the *Sarva Shiksha Abhiyan (SSA)* and *Rashtriya Madhyamik Shiksha Abhiyan (RMSA)*. In addition, it is open to

faculty members of Education Departments in Universities and Social Science Research Institutions.

Objectives

- To upgrade and enhance the knowledge of the participants on educational policies and programmes in India;
- To deepen the understanding on educational planning process and administration;
- To develop skills and abilities to formulate plans, design programme and manage implementation of programmes;
- To train the participants to elaborate on educational programmes, prepare monitoring plans and evaluation reports of the educational programmes.

Date and Venue: August 1, 2019 to 17 July, 2020, NIEPA, New Delhi

Participants/ Target Groups: 35 District Education Officers/Block OR Assistant Education Officers dealing with planning and management in education departments of the state, faculty members of SCERTs/ SIEs and DIETs, Faculty Members from Education Department of selected Universities.

Budget Estimates for Phase II-Course Work at NIEPA:

6. Phase Second– 6th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) (September 1 to November 30, 2019)

TA for 35 participants (Local/outstation) (10,000 X 35)	Rs 3,50,000/-
Boarding and lodging for 35 participants x 90days @ 750x90x35	Rs.23,62,500/-
Interstate field visit (by Train/Bus)	Rs. 8,00,000/-
Stipend for 35 participants (35 X 3,000-00X3)	Rs. 3,15,000/-

Total Budget **Rs. 38,27,500/-**

• 36th International Diploma in Educational Planning and Administration (IDEPA) (February 1 to April 30, 2020)

NIEPA offers a widely acclaimed International Diploma in Educational Planning and Administration (IDEPA) for the senior educational policy makers, planners and administrators annually to the international participants. IDEPA endeavours to promote the spirit of regional cooperation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies in educational planning and administration.

Objectives

- To understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education.

- To encompass the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries.
- To develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.

Date and Venue

The IDEPA Programme is for duration of six months and is conducted in two phases.

First Phase (1 February-30 to April 2020 at NIEPA)

The first Phase of the programme involves three months intensive curricular work at NIEPA, New Delhi. This Phase is residential and participants are required to stay in the campus throughout this phase.

Second Phase (May 1 to July 30, 2020 in Home Country)

The second phase entail a Field Research Project Work in the participant's home country, through his/her own efforts (guidance for which will be provided during the first phase and will continue during this phase also.)

The funding for the programme is done under ITEC/SCAAP/Colombo Plan, Ministry of External Affairs, Government of India.

Indian Government provides financial assistance under various schemes like Indian Technical and Economic Cooperation (ITEC), Special Commonwealth Assistance for Africa Programme (SCAAP) and Colombo Plan. International agencies also provide funding to the IDEPA trainees – like UNESCO, UNDP, UNICEF, World Bank, Swedish International Development Agency (SIDA), and Commonwealth Fund for Technical Cooperation (CFTC), Asian Development Bank (ADB), Danish International Development Assistance (DANIDA) and British Council.

NIEPA does not provide fellowship or any financial assistance to the participants of the programme.

Participants/ Target Groups

Educational personnel of sister countries engaged in the planning and administration of elementary, secondary sectors of education at the national, provincial, district or institutional level are eligible.

**Programme Team: Professor B K Panda –HOD and Programme Director
Dr. Mona Sedwal, Programme Coordinator**

- **Phase Fourth & Fifth (a)– 5th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) (27 April, 2020 – 1 May, 2020 & 4-8 May, 2020)**

The fourth Phase of the programme is in the form of workshop. During this workshop the participants make a presentation on the basis of the research projects undertaken by them and the project reports are awarded with grades.

Budget Estimates for Phase IV & V (a)-Workshop at NIEPA:

TA for 35 participants (Local/outstation) (10,000 X 35)	Rs. 3,50,000/-
Boarding and lodging for 35 participants x 15 days @ 750x15x35	Rs. 3,93,750/-
Honorarium to Resource Persons (as per NIEPA rules)	Rs. 90,000/-
Local conveyance to Resource Persons (as per NIEPA rules)	Rs. 70,000/-
Tea/Coffee/snacks	Rs. 1,00,000/-
Special Lunch and high tea etc	Rs. 90,000/-
Local field visits	Rs. 90,000/-
Book grant for 35 participants/Pen-Drive/Calculator	Rs. 50,000/-
Project grant for participants	Rs. 52,500/-
Stationery, Photocopy & Misc. Expenditure:	Rs. 1,20,000/-
Project Junior Consultant for 12 Months @ 34000/- p. m.	Rs. 4,08,000/-
Project Data Entry Operator for 12 months @ 17,000/- p.m.	Rs. 2,04,000/-
Contingency	Rs. 1,70,000/-
Total	Rs. 21,88,250/-

Budget Estimates for Phase VI-Course Work at NIEPA

During this phase the successful trainees will be awarded the PGDEPA certificate.

TA for 35 participants (Local/outstation) (10,000 X 35)	Rs. 3,50,000/-
Boarding and lodging for 35 participants x 5 days @ 750x5x35	Rs. 1,31,250/-
Honorarium to Resource Persons (as per NIEPA rules)	Rs. 50,000/-
Local conveyance to Resource Persons (as per NIEPA rules)	Rs. 10,000/-
Special Lunch and high tea etc	Rs. 50,000/-
Stationery, Photocopy & Misc. Expenditure:	Rs. 20,000/-
Contingency	Rs. 50,000/-
Total	Rs. 6,61,250/-

Programme Team: Professor B K Panda, HOD and Programme Director
Dr. Savita Kaushal, Programme Coordinator

Funding: By NIEPA

9-10. Two Programmes - Training Programme on Capacity Building of School Heads serving Ashram Schools functioning in the Scheduled Tribe Areas – FIELD-BASED (October/November, 2019)

Government of India is committed and deeply concerned for the development of the Scheduled Tribes of the country. Although the Scheduled Tribe population constitutes only

8.2 percent of the total population of country with a literacy rate (2011) of only 58.96% which is very much below the literacy rate of non-ST population of the country and remains a major concern for the policy makers, planners and academicians. NIEPA is also committed for the development of the education of the Scheduled Tribes and has made interventions in form of organizing training programmes for the officials as well as the principals of the ashram schools managed by the Tribal Development Departments of various states. This fund for the programme will be utilized from the annual budget component (2016-17) earmarked for SC/STs of NIEPA.

This programme will focus on the issues related to improving the functioning of the schools with the able leadership of the school heads. Therefore, the onus of managing as well as leading and providing proper direction to the Ashram School lies with the School Heads. This programme will provide direction to the school heads in planning and managing as well providing support to the school staff so that the capabilities of these staff are fully utilized for the development of the school.

The objectives of the programme are:

- To introspect the role being performed by the school heads and identify the crucial roles needs to be performed in the school to make it effective;
- To identify the problems prevalent in the schools and develop suitable need specific action plans for the schools; and
- To articulate various programmes and policies and best practices in order to provide directions for the development of the Ashram Schools and more particularly the education of the Scheduled Tribe children studying in the schools.

Expected Participants: 40 Heads of Ashram Schools.

Expenditure on TA to 40 participants	Rs. 1, 00,000-00
Lodging & Boarding Charges (750x40x6)	Rs. 1, 80,000-00
Honorarium to Resource persons/Staff	Rs. 15,000-00
Miscellaneous Expenses(Stationary/Photocopying etc)	Rs. 20,000-00
Exposure to the School –Field visit	Rs. 20,000-00
TA/DA of NIEPA Faculty	Rs. 90,000-00
TOTAL OF FIRST PROGRAMME	Rs.4, 25, 000-00

Grand Total of Rs. 4,25, 000X2 programmes = Rs. 8, 50,000-00

To be conducted By Professor B. K. Panda, HOD and Programme Director, DTCBE

(C) State Level Conferences

11-12. Two State Level Conference in Educational Planning and Administration for DEO/ BEO/ DIOS (Goa and Madhya Pradesh)

In view of NIEPA’s interface with the States and Union Territories, it is Department’s constant endeavor to strengthen the education system through constant dialogue and

capacity building programmes for the state level functionaries such as educational planners, policy makers and administrators. In order to reach the local functionaries like District Education Officers and Block Education Officers on sustained basis and to maintain a close linkage with the field, the Department has developed the plan to organize a state level conference for District Education Officers and Block Education Officers. The DEOs/BEOs functioning in various States/UTs in phased manner will be covered in collaboration with all the Departments in the Institute.

The main objectives of the Conference include:

- To revisit the role of the Educational Administrators at the District/Block Level.
- To familiarize the administrators at the grass roots to understand their role as that of providing leadership on matters critical to educational policy, planning and administration by playing a vital role as leader at the grassroots level; and
- To articulate the recent trends in educational development with a focus on the recent interventions of educational policy, planning and administration with special reference to Right to Education Act, Universalization of Secondary Education and *Sarva Shiksha Abhiyaan* which are being implemented nationwide.
- To assess the training needs of BEOs and DEOs for cadre or theme based capacity building programmes.
- To provide a platform for sharing the experiences of the professionals working at the grass root and at the district/State level.

The conferences will be held in consultation with the state governments, wherein all the DEOs/BEOs along with state level educational administrators would be invited to participate.

Programme Funding: Rs. 25,00,000/- (Rupees twenty five lakhs approximately for the two programmes).

Programme Team: -

Professor B. K. Panda, HOD and Programme Director

Dr. Savita Kaushal, Assistant Professor

Dr. Mona Sedwal, Assistant Professor

Funding: By NIEPA.

FACULTY PROFILE OF THE DEPARTMENT

The Department of Training and Capacity Building in Education (DTCBE) is led by a Professor, and two Assistant Professors.

Faculty Members

Professor Bijoy Kumar Panda

Professor and Head, Department of Training and Capacity Building in Education

A Doctorate in Educational Anthropology with an intensive and specialized Nine months Diploma in Educational Planning and Management from International Institute for Educational Planning, Paris, France (alumni of IIEP-UNESCO-Paris, France); specializes in developing and Designing Training Programmes for the Educational Administrators; Training of Trainers; Comparative Education and Education of the Disadvantaged Groups. Served in joint review missions. Published books and developed modules for the school administrators and school heads. Organised a variety and number of national and international training programmes for school administrators and principals. Provided guidance to more than a dozen doctoral students and conducted several research studies and published research papers in reputed journals.

Dr. Savita Kaushal

Assistant Professor, Department of Training and Capacity Building in Education

PhD (Education) from Central Institute of Education, Delhi University. She has received training in Digital Material Development and Production at Johannesburg, South Africa, sponsored by the Commonwealth of Learning, Vancouver. She has various research papers in national and international journals to her credit and has contributed modules for NIOS, IGNOU and Centre for Open and Distance Learning, Jamia Millia Islamia. She was Member of the Editing Committee of the Report of the International Conference on Models for Educating Street Children using Open Schooling Methodologies and has done script writing for the educational films for the open school learners. Her writing includes Constructivist Approaches to Teaching Learning - A Handbook for Teachers of Secondary Stage (NCERT Publication); Four Decades of Distance Education in India (IGNOU); module for material on Early Childhood Care and Education, (developed by the NIPCCD in collaboration with UNESCO) . She has contributed to the training package for ODL functionaries as a joint venture between NIOS, India and Commonwealth of Learning (COL), Vancouver. She was also member of Committee for preparation of Draft Curriculum Framework on Vocational Education through Open Schooling.

Dr. Mona Sedwal

Assistant Professor, Department of Training and Capacity Building in Education

Ph.D. (History of Education), from Jawaharlal Nehru University, New Delhi. She has worked extensively in the area of Education for All (EFA) at National University of Educational Planning and Administration, in collaboration with UNESCO, UNICEF and the Government of India's Ministry of Human Resource Development and brought out

several publications in the related area. She contributed in the publication of two books published by Oxford University Press entitled *India Education Report: A Profile of Basic Education in India*, edited by R. Govinda, 2002 and *India Education Report: Progress of Basic Education*, edited by R. Govinda and Mona Sedwal, 2017. She was associated in the preparation of Country Report entitled 'India' published in 2000 and 2007. She was also associated in the preparation of a synthesis document entitled *Different Approaches for Achieving EFA: Indian Experience* published jointly by UNESCO, New Delhi and National Institute of Educational Planning and Administration (NIEPA), New Delhi, 2003. She played a significant role in the publication of state reports and thematic papers for the National Evaluation of Operation Blackboard in 2007. She has authored two books in history of education entitled *Genesis and Growth of University Education in India* and *Development of University Education*. She has authored and co-authored several articles related to history of education, teacher education and disadvantaged groups. She has prepared *Practical Tips for Teaching Multigrade Classes* for the series on *Embracing Diversity: Toolkit for Creating Inclusive, Learning-Friendly Environments* Specialized Booklet 4 published by UNESCO Bangkok, 2013. Her research interests are related to history of education, higher education, teacher education and disadvantaged groups.